

Agenda for Evangelism Module (part two)

(Two months before the start of the evangelistic series)

Audience: Outreach Leadership Team

Schedule: Monthly meeting of the Outreach Leadership Team

Media: Evangelism Module Companion DVD, Part 2

Play the following selections on part 2 of the Evangelism Module Companion DVD:

A. Module Summary and Introduction

B. Organizing the Evangelistic Series

TASKS

1. Secure the location of the meetings
 - If meeting in a rented hall, do you have a signed contract?
 - If needed, download *Guidelines for Securing a Public Hall* from the Empowered Church website at www.empoweredchurch.org.
2. Plan to promote the evangelistic meeting in the church.
3. Assign a person to contact Adventist media ministries for interests in your area, such as Amazing Facts, Voice of Prophecy, It Is Written, Faith for Today, etc.
 - Arrange a Sabbath when cards can be handed out and members can write down the names of their interests.
 - Assign a person to compile or update the church's interest list.
4. Invite those who would like to stay behind after the service for a few moments to pray for the upcoming evangelistic meetings.

C. Advertising the Evangelistic Series

Play the selection "Advertising the Evangelistic Series" on part 2 of the Evangelism Module Companion DVD.

TASKS

1. Finalize brochure selection (if not already done).
 - See the website for printing companies familiar with Adventist evangelistic printing.
2. Arrange other advertising options for your area (newspapers, radio etc.).
3. Make plans to encourage church members to invite their friends.

D. Descriptions of Meeting Responsibilities

Play the selection "Descriptions of Meeting Responsibilities" on part 2 of the Evangelism Module Companion DVD.

TASKS

1. Choose coordinators for the various meeting responsibilities.
 - Copies of the various responsibilities can be downloaded from the Empowered Church website.
2. Decide on what materials are needed and order supplies.

F. Conclusion

Play the selection “Conclusion” on part 2 of the Evangelism Module Companion DVD.

TASKS

1. Refer to the section “Questions and Answers” in the Program Set-up Module to answer any questions that were written down while viewing the various sections of the companion DVD.

Countdown schedule of responsibilities

Person(s) Responsible	Task
Outreach Leadership Team	Secure location for meetings
Outreach Leadership Team	Contact media ministries for interests in area
Outreach Leadership Team	Promote evangelistic meetings to church members
Outreach Leadership Team	Finalize brochures and other advertisements
Outreach Leadership Team	Assign various meeting responsibilities